



**Village of Lougheed
Regular Council Meeting Minutes
December 14, 2017**

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 7:00 p.m. on Thursday, December 14, 2017.

IN ATTENDANCE

Mayor Smith, Deputy Mayor Martin, Councillor Bishop

OTHERS PRESENT

Karen O'Connor- CAO

ABSENT

1.1 CALL TO ORDER

Mayor Smith called the meeting to order at 7:12 p.m.

1.2 ADOPTION OF AGENDA

238/17 **MOVED** by Deputy Mayor Martin to adopt the December 14, 2017 Agenda, with the following additions:
RFD 17-12-136 –Regional Emergency Service Committee
5.3 –In Camera- Legal

CARRIED

1.3 ADOPTION OF MINUTES

239/17 **MOVED** by Deputy Mayor Martin to accept the Minutes for the November 16, 2017, Regular Council Meeting as corrected.

CARRIED

2.1 PUBLIC HEARINGS

2.2 PRESENTATION

Public Works Foreman presented his monthly report.

242/17 **MOVED** by Councillor Bishop THAT the report presented by public works to Village Council be accepted for information.

CARRIED

240/17 **MOVED** by Deputy Mayor Martin THAT public works has permission to remove all unneeded from the old water tower and dispose of in the correct manner.

CARRIED

241/17 **MOVED** by Deputy Mayor Martin THAT public works may use the old village office building, 4917-51 Avenue, to store equipment and materials for the village.

CARRIED

2.3 PUBLIC QUESTION PERIOD: None

2.4 REQUESTS FOR DECISION

RFD 17-12-128 **2017/2018 Christmas Season Office Hours**

242/17 **MOVED** by Deputy Mayor Martin THAT council approve the Village of Loughheed administration office be closed December 25,26 & 27 and January 1 & 2, with the office reopening to regular hours of operation starting January 3, 2018.

CARRIED

RFD 17-12-129

2017/2018 Staff and Council Christmas Season Party

243/17 **MOVED** by Deputy Mayor Martin THAT council, staff and spouses have a Christmas Season get-together on January 4th or 5th, 2018, which will be a steak supper at the village's local hotel.

CARRIED

RFD 17-12-130

Village of Loughheed Strategic Plan – Open House

244/17 **MOVED** by Deputy Mayor Martin THAT the council host an Open House for the Village of Loughheed residents on February 8, 2018 at 7 pm in the Lion Club.

CARRIED

RFD 17-12-131

Account Payables for November 2017

245/17 **MOVED** by Councillor Bishop THAT November, 2017, accounts payables for the sum of \$ 48,961.85 be accepted for information.

CARRIED

RFD 17-12-132

Financial Report Ending November 30, 2017

246/17 **MOVED** by Deputy Mayor Martin THAT November 30, 2017 Financials be accepted for information.

CARRIED

RFD 17-12-133

**CAO's monthly reports to the Minister,
Ministerial Order No. MSL:061/16.**

247/17 **MOVED** by Councillor Bishop THAT council accepts the CAO reports to the Minister of Municipal Affairs as information.

CARRIED

RFD 17-12-134

Lease Proposal on Xerox and Ricoh Photocopiers

248/17 **MOVED** by Councillor Bishop THAT Council directs the CAO to enter into a sixty month lease agreement with Xerox Office Solutions.

CARRIED

RFD 17-12-135

Village of Lougheed 2018 Budget

249/17 **MOVED** by Mayor Smith THAT Council tables working on the Village of Lougheed 2018 budget until next meeting, January 18, 2018, and that Council accept the 2018 Interim Operating Budget based on the 2017 approved Operating Budget.

CARRIED

RFD 17-12-136

Emergency Service Committee Grant

250/17 **MOVED** by Deputy Mayor Martin THAT Council approve the resolution put forward to for the Emergency Services Committee to apply for an ACP grant to cover costs of forming a society and if the grant is not approved, the Village of Lougheed would fund up to \$2,200 as their share.

CARRIED

REPORTS:

Mayor Smith:

- 2017 Emergency Services Committee
- FRSWM – Nov. 27, 2017
- Emergency Meeting – Nov. 7, 2017

Deputy Mayor Martin: None

Councillor Bishop:

- Loughheed Public Library - Dec. 4, 2017
- BREAD – Dec 7, 2017
- FRHG – Dec. 5, 2017
- FRHG – July 25, 2017 & Sept. 19, 2017

CAO O'Connor:

- Battle River Community Foundation- Grant Applications
- Chapman and CI- Auditor Proposal
- MCSNet- Credit Balance
- Monthly Activity Report

251/17 **MOVED** by Deputy Mayor Martin THAT Council to accept all reports as information.

CARRIED

4. CORRESPONDENCE:

- All-net Municipal Solutions
- Armsreach – Tax Envelops
- University of Waterloo

5. CLOSED SESSION:

252/17 **MOVED** by Mayor Smith THAT Council move into Closed Session at 9:35 pm. Pursuant to Section 18 Subsection (1d) Meeting in

 CEO
 CAO

absence of the public as per the Freedom of Information and Protection of Privacy Regulation (Alberta Regulation 186/2008). To discuss (1) legal issue.

CARRIED

253/17 **MOVED** by Councillor Bishop THAT Council move out of closed session at 10 :15 pm.

CARRIED

254/17 **MOVED** by Mayor Smith to proceed on the legal matter as discussed and agreed in camera and that Deputy Mayor Martin will address the matter.

CARRIED

6. ADJOURNMENT:

255/17 **MOVED** by Deputy Mayor Martin to adjourn the meeting at 10:20 p.m.

CARRIED



Debra Smith, Mayor



Karen O'Connor, CAO