



Village of Loughheed
Regular Council Meeting Minutes
October 19, 2017

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 7:00 p.m. on Thursday, October 19, 2017.

IN ATTENDANCE

Mayor Smith, Deputy Mayor Martin, Councillor Bishop

OTHERS PRESENT

Karen O'Connor- CAO

ABSENT

1.1 CALL TO ORDER

Mayor Smith called the meeting to order at 7:05 p.m.


1.2 ADOPTION OF AGENDA

197/17 **MOVED** by Councillor Bishop to adopt the October 19, 2017 with the Additions to Agenda
In Camera 1- Legal
RFD 17-10-112- Parkland Regional Library 2018 Budget
RFD 17-10-113 -2018 Flagstaff Family and Community Services Budget
RFD 17-10-114 – Waste Management Requisition 2018
RFD 17-10-115 – Community Resource Officer Funding

CARRIED

1.3 ADOPTION OF MINUTES

198/17 **MOVED** by Mayor Smith to accept the Minutes for the August 17, 2017, Regular Council Meeting as corrected.

 CEO

 CAO

CARRIED

2.1 PUBLIC HEARINGS

2.2 PRESENTATION

Public Works Foreman presented his monthly report.

199/17 MOVED by Councillor Bishop THAT the report presented by public works to Village Council be accepted for information.

CARRIED

2.3 PUBLIC QUESTION PERIOD: None

2.4 REQUESTS FOR DECISION

RFD 17-10-104

Signing Authority

200/17 MOVED by Councillor Bishop THAT Kim Martin be added to the signing authority with Mayor Smith and CAO O'Connor for all Village of Loughheed legal documents plus signing authority for all ATB financial documents including the signing of cheques as per Section 213 of the M.G.A.

CARRIED

RFD 17-10-105

Auditor for the Village of Loughheed

201/17 MOVED by Deputy Mayor Martin THAT the Council directs the CAO to send out a minimum of 3 Request for Proposal to accounting firms, with a 3 year contract for an auditor for the Village of Loughheed, 2017-2020.

CARRIED

RFD 17-10-106

Utility Bylaw 768-17

202/17 **MOVED** by Councillor Bishop THAT Council gives FIRST reading to Bylaw #768-17, the Village of Loughheed Utility Bylaw

CARRIED

RFD 17-10-107

Organizational Chart

203/17 **MOVED** by Deputy Mayor Martin THAT council approves the Village of Loughheed a organizational chart.

CARRIED

RFD 17-10-108

Accounts Payable for September, 2017 - \$ 67,613.16

204/17 **MOVED** by Councillor Bishop THAT the council directs the CAO to research the telephone lines that the village is being charged for out of the Fire Hall, and disconnect any lines that are redundant lines.

CARRIED

RFD 17-10-109

Financials for September 2017

205/17 **MOVED** by Councillor Bishop THAT September 30, 2017 financials be accepted for information.

CARRIED

RFD 17-10-110

**CAO's monthly reports to the Minister,
Ministerial Order No. MSL:061/16.**

206/17 **MOVED** by Deputy Mayor Martin THAT council accepts the CAO's reports to the Minister of Municipal Affairs as information.

CARRIED

RFD 17-10-111

Village of Loughheed Budget Meeting

207/17 **MOVED** by Councillor Bishop THAT Council sets a budget meeting For Nov. 8, 2017 at 7 pm.

CARRIED

RFD 17-10-112

Parkland Regional Library Proposed 2018 Budget

208/17

MOVED by Deputy Mayor Martin THAT Council approve the proposed 2018 Parkland Regional Library budget as presented with a requisition amounts as information for 2017 at \$8.08 per capita and 2018 at \$8.12 per capita, based on Federal Census Population of 256 for the Village of Lougheed.

CARRIED

RFD 17-10-113

2018 Flagstaff Family and Community Services Budget

209/17

MOVED by Councillor Bishop THAT council approves the proposed 2018 Flagstaff Family and Community Services budget as presented which will reflect an \$8.70 per captita requisition based on the Federal Census population of 256 for the Village of Lougheed.

CARRIED

RFD 17-10-114

2018 Waste Management Requisition

210/17

MOVED by Councillor Bishop THAT council approves Waste Management Requisition Collection service which has decrease of \$3.18 %. The Village of Lougheed 2018 Waste Management Requisition will be \$39,042.38 as per capita, based on Federal Census Population of 256 for Village of Lougheed.

CARRIED

RFD 17-10-115

Community Resource Officer Funding

211/17

MOVED by Deputy Mayor Martin THAT council directs CAO to inform Flagstaff County, Emergency Response / Health & Safety that the Village of Lougheed had entered into a 3 years agreement, 2017-2019,with the requisition being \$ 6.00 per capita based on Federal Census Population of 256 for the Village of Lougheed.

3. REPORTS:

Mayor Smith:

- Waste Management- Sept 26, 2017
- Emergency Services – 2017-09-26

 CEO

____ CAO

Deputy Mayor Martin: None

Councillor Bishop:

- Loughheed Public Library, Sept 26, 2017

CAO O'Connor:

- Municipal Government Board
- FIP Regional -Safety, Broadband, Governance & Water Operators
- Policy/CAC- Rail Safety
- FRHG- October 11, 2017

212/17 **MOVED** by Councillor Bishop THAT Council to accept all reports as information,

CARRIED

4. CORRESPONDENCE

ATTACHED to the Council Agenda Package

- Go East RTO-September 2017 Newsletter
- ACFA September 2017 –Borrowing Notice

213/17 **MOVED** by Councillor Bishop THAT Council accept all correspondence as information.

CARRIED

5. CLOSED SESSION

214/17 **MOVED** by Councillor Bishop THAT Council move into Closed Session at 9:30 pm. Pursuant to Section 18 Subsection (1d) Meeting in absence of the public as per the Freedom of Information and Protection of Privacy Regulation (Alberta Regulation 186/2008). To discuss (1) Legal issue.

CARRIED

215/17 **MOVED** by Deputy Mayor Martin THAT Council comes out of Camera at 9:45 pm

CARRIED

216/17 **MOVED** by Councillor Bishop THAT the Village of Loughheed accepts the proposal by signing the release and take back the property Roll # 15000.

CARRIED

6. ADJOURNMENT:

217/17 **MOVED** by Councillor Bishop to adjourn the meeting at 9:55 p.m.

CARRIED



Debra Smith, Mayor



Karen O'Connor, CAO