



## Village of Loughheed Regular Council Meeting Minutes February 18, 2016

---

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 7:00 p.m. on Thursday, February 18, 2016.

**MEMBERS PRESENT:** Mayor Armer, Deputy Mayor Smith, Councillor Twerdochlib. and CAO Alderdice. Absent: Councillor Cameron,

**CALL TO ORDER:** Mayor Armer called the meeting to order at 7:10 p.m.

**ADOPTION OF AGENDA:** **009/16** **MOVED** by Councillor Cameron to accept the Agenda for the January 15, 2016 Regular Council Meeting as presented. **Carried.**

**ADOPTION OF MINUTES - Jan 15, 2015:** **010/16** **MOVED** by Deputy Mayor Smith to accept the Minutes for the January 15, 2016 Regular Council meeting as presented. **Carried.**

**PUBLIC HEARINGS:** None at this time.

**PRESENTATIONS:**

Public Works Foreman Ben Harris attended the Council to discuss With Village Council the amount of repairs to equipment and the amount of maintenance needed at the Water Plant, Lift Station, and Village of Loughheed Shop. Some additional information provided was: 1) a water valve needs replaced, however many parts need to be ordered and on hand before doing the work to prevent additional delays during the replacement of the valve.

2) The Village has no back up at the North Lift Station if the power was to go out at any given time. There are two sewer lines in town that need to be leveled out to enable proper flow of sewage.

3) Many maintenance issues at the Water Plant due to high humidity in the Building.

Public Works Foreman will request a quote to install several Boosters in Lougheed to enhance Cell Phone Reception for the Residence of Lougheed.

**PUBLIC QUESTION**

**PERIOD:** None at this time.

**REQUESTS FOR DECISION:** a) **RFD 16-02-17 – Appointment of CAO**

**011/16** **MOVED** by Deputy Mayor Smith that David Alderdice be appointed as the new Chief Administrative Officer for the Village of Lougheed as per Section 206 (1) of M.G.A.

**Carried**

**b) RFD 16 – 02 – 18 - Signing Authority for New CAO**

**012/16** **MOVED** by Councillor Twerdochlib that David Alderdice have full signing authority for all Village of Lougheed legal documents plus signing authority for all ATB financial documents including the signing of cheques as per Section 213 of the M.G.A. The transactions at the ATB Financial require any two signatures among the staff and Council. The two signatures among Council and staff may – be David Alderdice, and / or Debra Smith, and / or Susan Armer. These signatures will apply Account #00108074124 Account # 00930050324 Account # 10381953100 Account # 00930009024 Account # 003184424

**Carried.**

**c) RFD 16-02-19**

**013/16** **MOVED** by Councillor Twerdochlib to accept the Confidentiality Agreement for the Village of Lougheed Staff as presented by the new CAO to Village Council at their Regular Monthly Meeting.

**Carried.**

**d) RFD 16-02-20 – Continue with Tax Recovery of Properties**

**014/16** **MOVED** by Deputy Mayor Smith to proceed ahead with the Auction of the Tax Recovery Properties listed for Auction with land titles in 2014 if the proper procedures have been followed by previous staff at the Village Office; If not the staff are to contact the Village Lawyer at Brownlee LLP in Edmonton, Alberta

**Carried.**

**e) RFD 16-02-21 – Kevin Miller Tax Penalties**

**015/16** **MOVED** by All of Council that Council agree to not exempt previous Municipal Tax Penalties for Kevin Miller after discussion with their CAO.

**Carried.**

**f) RFD 16-01-04 – Patti Koenin Utilities Penalties**

**016/16** **MOVED** by All of Council that the utility arrears for Patti Koenin not be reversed as per her letter requesting them to be after discussion with their CAO.

**Carried.**

**g) Capital Projects – Transfer of Reserve to Operating Account**

CAO for the Village of Loughheed recommended to Village Council They not do a motion on this RFD until he obtains additional information from Municipal Affairs Grants section to construct a motion that is knowledgeable and also conforms to the strategic Plan of the Village of Loughheed.

**Carried.**

**REPORTS:**

Mayor Armer

- Mentioned to the group the Consultant, Doug Lagore from Transitional Solutions will be reviewing Municipal Procedures with Office Staff and Council on the days of February 29 through to March 3 of this year. The Consultants will be reviewing procedures with Municipal Representatives from Hardisty and Loughheed, residences of Loughheed and the business owners here as well.
- There was no Mayor's Meeting in the Month on February.
- Mayor Armer attended the Flagstaff Initiative Program, further information is available at the Village Office through their own Minutes. The Village of Loughheed has their own stand alone Scada System at the Water Plant to monitor water levels and chlorine concentrations.

Deputy Mayor Smith

- Attended Waste Management Meeting at County of Flagstaff. The Committee talked about the closure of smaller transfer sites in the area.
- Ben Harris – Public Works Foreman is to grade the Road to the Waste Management Site here at Lougheed.
- Parkland Regional Meetings were attended also by the Deputy Mayor. On May 25, 2016 there will be a Whole Board Meeting to discuss the Provincial and Local Rates

CAO Alderdice

**CORRESPONDENCE:**

- a) Inter – Agency Minutes
- b) Flag Staff’s Initiative to Relationship & Spousal Trauma.
- c) Fortis Alberta
- d) Town of Daysland – accept County Peace Officer Services
- e) Municipal Planning Commission Services – Proposal
- f) List of Payables for January 2016 for Information; and February 2016 the amount was \$ 24,844.70 for Village of Lougheed for February 2016.

**CLOSED SESSION:**

**017/16** Moved by Deputy Mayor Smith to go In – Camera at 9:25 pm

**Carried**

**018/16** Moved by Deputy Mayor Smith to Out – Camera at 9:40 pm

**Carried**

**019/16** Moved by Councillor Twerdochilb that the Council for the Village of Lougheed motion they do support the mennonite program and wish to rectify any conflicts between Village of Lougheed and the Mennonite Program . The new agreement the Village of Lougheed is requesting with the Mennonite is to have the representative at the Village Office every second Monday from 1 pm to 5 pm; instead of on Tuesday from 1 pm to 8 pm as per the previous history.

**Carried**

**ADJOURNMENT:**

**020/16** Moved by Mayor Armer to adjourn the meeting at 9:48 p.m.

---

Susan Armer, Mayor

---

David Alderdice, CAO

---

Debra Smith, Deputy Mayor