



Village of Lougheed
Regular Council Meeting

A regular Council meeting was held in Council Chambers at 7:00 PM on Thursday, April 12, 2012.

**MEMBERS
PRESENT:**

Mayor Smith, Deputy Mayor Losness, Councillor Cherowka, Councillor Cameron and Councillor Bob Ruud.

**OTHERS
PRESENT:**

CAO Alan Parkin, Public Works Dennis Bergseth, Millie Myers, Bob Buckle, Ed Davidson, Francis Bovencamp and Anna Kuntz were also present.

**CALL TO
ORDER:**

Mayor Smith called the meeting to order at 7:00 PM.

**CHANGES TO
AGENDA:**

Delegation
6.1 Historical Resources Group Delegation
New Business
11.6 Recreation Board Funds
Confidential Items
13.2 Legal Matter

**ADOPTION OF
AGENDA:**

067 /12 MOVED by Councillor Ruud THAT Council accepts the Agenda as revised.

CARRIED

DELEGATIONS:

Members from the Historical Resources Group attended the Council meeting to discuss doing a survey and conducting an inventory of Historical Resources within the Village of Lougheed.

068 /12 MOVED by Councillor Cherowka THAT Council accept the presentation as information.

CARRIED


MAYOR

CAO



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069 /12 MOVED by Deputy Mayor Losness THAT Council directs the CAO to pursue a proposal to conduct a survey of Historical Resources with the Village of Lougheed through Heritage Collaborative at not cost to the Village.

CARRIED

Millie Myers, Bob Buckle, Ed Davidson, Francis Bovencamp and Anna Kuntz left Council Chambers at 7:42 PM.

**ADOPTION OF
MINUTES:**

The Minutes of the March 8, 2012 Regular Council Meeting were presented for Council's review.

070 /12 MOVED by Councillor Ruud THAT the Minutes of the March 8, 2012 Regular Council Meeting be approved as presented.

CARRIED

**BUSINESS ARISING
OUT OF MINUTES:**

No Business Arising Out of the Minutes.

**PUBLIC
HEARING:**

No Public Hearing.

BY-LAWS:

071 /12 MOVED by Councillor Cameron THAT Council table Bylaw 722/12 Council Procedural Bylaw pending revisions submitted by Mayor Smith at the meeting.

CARRIED

FINANCE:


072 /12 MOVED by Councillor Ruud THAT Council instructs the CAO to proceed with writing off Accounts Receivable totaling \$3,931.35, for the year ending December 31, 2011.

CARRIED

073 /12 MOVED by Deputy Mayor Losness THAT Council approves the March 2012 Financial Statement Overview as information.

CARRIED

 CEO

 CAO



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074 /12 MOVED by Councillor Cherowka THAT Council approves the 2012 Proposed Operating & Capital Budget for Flagstaff Regional Solid Waste Management and the 2012 requisition amount of \$33,429.67.
Recorded vote requested by Councillor Cherowka. FOR: None. OPPOSED: Mayor Smith, Deputy Mayor Losness, Councillor Cherowka, Councillor Cameron and Councillor Ruud.

DEFEATED

075 /12 MOVED by Deputy Mayor Losness THAT the Village of Loughheed increase of Proposed Flagstaff Regional Solid Waste Management requisition be spread equally over the next three years to a maximum as follows: 2012 - \$25,516.48, 2013 - \$29,488.07 and 2014 - \$33,459.67.

CARRIED

076 /12 MOVED by Mayor Smith THAT Council request that Flagstaff Regional Solid Waste Management develop a 5 year business plan and a 3 year budget projections for operating and capital and requisitions.

CARRIED

**OLD
BUSINESS:**

No Old Business.

**COUNCILLOR
REPORTS:**

Mayor's/ Councillor Calendar was presented for Council's review.

Number of Councillors - Maintain five.

Big Sky Summit - Excellent session.

Parkland Regional Library - Regular newsletter reviewed.

ACE Session - Good session.

Hardisty MEMA Table Top Exercise - Enjoyed training event.

Flagstaff Regional Solid Waste Management - Meeting held March 26, 2012.

Discussed was: Financial Report, 2012 Management Contract, 2012 Draft Budget Proposal.

077 /12
Jim CEO

MOVED by Deputy Mayor Losness THAT Council approves having a waste bin in the Village for 2 weeks for yard waste.

H CAO

CARRIED



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Flagstaff Family & Community Services - Meeting held April 11, 2012.

Discussed was: Moved \$60,000 to the foundation; Nights alive will be interviewing for 2 positions; Homeless to Harvard was well attended; Good Grief Group have 4 people participating now and planning another in September; Gail Watt Scholarship is out with a deadline of May 1, 2012; Red Serge Ball made about \$32,000.00; David Chilton "the wealthy barber" will be in Hardisty March 1, 2013.

Lougheed Library - Meeting held April 2, 2012. Discussed was: Recreation grant is being worked on still; Reviewing more bylaws; Bottle drive April 21; Garage Sale on June 2; Looking at getting a new wireless copier/printer/ fax machine.

Flagstaff Regional Housing Group - Letter from The Bethany Group requesting that Lougheed Village Council make a motion to support a change to the Ministerial Order to reflect Bethany Nursing Home of Camrose as the management body to perform the operation and administration of the entire portfolio of Flagstaff Regional Housing Group. Meeting held April 26, 2012. Discussed was: Review of audit; Big Knife is getting a staff room; Flagstaff Lodge has 8 room empty - they will be going to 1 staff during nights until full again; Big Knife Villa is adding one staff for Friday mornings; Direct deposit for staff is working well.

078 /12 MOVED by Councillor Cherowka THAT Council is in support of the request by the Flagstaff Regional Housing Group Board to amend their Ministerial Order to reflect The Bethany Group (operating as Management Body) being responsible for the operation and administration of their portfolio.

CARRIED


Trail of the Buffalo - Meeting held March 6, 2012. Discussed was: Current Financials; Business & Marketing Plan; Operational Liability Insurance; Passport Program - 2 of 24 confirmed; Brochures - No progress; Website - Flagstaff County will look into issue; Facebook Page - No progress; Alberta Tourism Parks & Recreation - Not successful at obtaining a spot; Membership Pricing - Need to confirm that there is no conflict with bylaws; SAMDA Billboard Program - No update.

Board Appointments - Councillor Ruud was appointed to the Lougheed Fire Department effective immediately.

079 /12 MOVED by Deputy Mayor Losness THAT Councillor Ruud be appointed to the Lougheed Fire Department effective immediately.

CARRIED

 CEO

 CAO



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**NEW
BUSINESS:**

080 /12 MOVED by Deputy Mayor Losness THAT Council approve the residential lot pricing of \$6,500.00 per lot for lots 12 to 20 inclusive in Block 14, registered plan 802 2331, and \$12,000.00 per lot for lots 41, 43, 45, 48, 50, 52, 54, 55, 56, Block 15, registered plan 082-8305.

CARRIED

081 /12 MOVED by Councillor Ruud THAT Council approves the Light Industrial Business lot pricing of \$5,000.00 per lot for lots 1 to 6 of Block 18 and lots 1 and 2 of Block 19 both under registered plan 802-2513.

CARRIED

082 /12 MOVED by Councillor Cameron THAT Council proclaims June 4 - 10, 2012 as Seniors Week in Lougheed and instructs the Mayor to sign the Proclamation.

CARRIED

083 /12 MOVED by Mayor Smith THAT Council table Safety Policies SP 009 and SP 010 pending revisions provided by Mayor Smith.

CARRIED

084 /12 MOVED by Mayor Smith THAT Council table the Cemetery Reserve Policy FI 001 pending revisions provided by Mayor Smith.

CARRIED

085 /12 MOVED by Councillor Cherowka THAT Council provides first reading to the proposed ten year Natural Gas Distribution System Franchise Agreement with ATCO Gas and Pipelines Ltd.

CARRIED

086 /12 MOVED by Councillor Ruud THAT Council approve the disbursement of funds from the Recreation Board as presented.

CARRIED

 CEO
 CAO



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CORRESPONDENCE:

CAO Report - Public works summary - Summer student selection, Equipment sale update; March 22, 2012 - participated in "Active, Creative & Engaged" of ACE Seminar hosted by Flagstaff County. Excellent session; Women's Institute project (clock) - spoke with manufacture requested more details; Street sweeper rental - Request received for use of street sweeper from another municipality; Minister Awards for Municipal Excellence; Upcoming Activities - April 17 Regional Innovation Network meeting; April 19 Hardisty Council meeting; April 24 CAO meeting; April 26 Severe Weather Session; May 3 Hardisty Open House; May 9 - 11 Society of Local Government Managers Conference; May 10 Loughheed Council; May 17 Hardisty Council; May 21 Victoria Day; May 28 - 31 Canadian Association of Municipal Administrators; May 31 - June 3 Federation of Canadian Municipalities. Battle River Watershed Alliance - drought and Watershed workshop February 29, 2012. information provided includes Iron Creek Watershed Improvement Society and Riparian Health Checklist. CAO Meeting Notes - Meeting held March 20, 2012. Discussed: Flagstaff Regional Water Operators Consortium - ISL Engineering reviewed the preliminary design report and the implementation of a regional water operators consortium project; SCADA system will be installed in each community to monitor the water treatment facilities and sanitary lift stations; Discussed the most cost effective way to transfer data from lift stations to local water treatment plants. Solution was to set up local private radio network using unlicensed frequency radios; Regional Emergency Management Plan - Options available for a regional emergency management plan; Review of Mutual Aid Agreement - Review of agreement. Noted that the agreement doesn't replace fire agreement; suggested to attach a copy of each municipality's reimbursement rates; Changes will be incorporated and distribute the agreement to individual councils for approval; MSI Funding - Municipal Affairs have representatives available that can speak to municipality about the current changes to the MSI program funding; Group agreed to go through the process this year and address any issues after that; Request for information on purchasing bylaws.

Killam RCMP Detachment January to February Stats - Were submitted for Council review.

087 /12

MOVED by Councillor Ruud THAT Council approved the installation the W.I. clock at the Park on main street and further that the W.I. be responsible to supply, install to a completed operation state at no cost to the Village and further that the W.I. consider reducing the clock faces to minimize the ongoing operating costs.

 CAO
 CAO

CARRIED



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088 /12 MOVED by Councillor Ruud THAT Council approves rental rate for the street sweeper at a rate of \$100.00/ hr without operator, plus a required \$100.00 training fee and applicable taxes.

CARRIED

089 /12 MOVED by Deputy Mayor Losness THAT Council make an application to the Minister's Award for Excellence for the Hardisty/ Lougheed Regional Collaboration Project.

CARRIED

Government of Alberta - AB Transportation Municipal Water/Wastewater Partnership - Letter received March 22, 2012. Letter stated that the Village did not receive funding for the proposed Water Treatment Plant.

Government of Alberta - AB Transportation Grant - Letter received March 20, 2012. Letter stated that the Village will be receiving the following grant funds: Basic Municipal Transportation Grant for \$16,466.00 and Federal Gas Tax Fund for \$50,000.00.

Government of Alberta - Alberta Transportation - Letter received March 20, 2012. Letter was a public notice to identified programs. These include: Commercial Driver's Abstract. In addition to the 3 year CDA's, there is now 5 and 10 year CDA's available. The CDA's will be available at Alberta Registries beginning March 21, 2012. Education Information. There has been a manual developed for owners of commercial vehicles to help better understand the transportation safety laws. Online Services available. Fuel Efficiency Awareness. Government of Alberta has been working with the Alberta Motor Transport Association to promote industry fuel efficiency through and MOU agreement.

Town of Sedgewick - Letter received April 3, 2012. Letter was in regards to Sedgewick extended an invitation to a 2012 Diamond Jubilee Block/ tree planting party on August 14, 2012. This is to commemorated the 60 anniversary of the reign of Her Majesty the Queen of Canada.

**CONFIDENTIAL
ITEMS:**

Labour - No Matters to Discuss.

090 /12

MOVED by Mayor Smith THAT Council move in camera at 10:54 PM to consider a legal matter in accordance with provisions of Section 16 of FOIP.

CARRIED

 CEO

 CAO



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091 /12 MOVED by Councillor Ruud THAT Council revert to open Council at 10:59 PM and maintain the discussions and details of the discussion In Camera as confidential pursuant to Section 16 of FOIP.

CARRIED

092 /12 MOVED by Mayor Smith THAT Council instructs the CAO to comply with the provisions of a Court Order of Settlement made April 4, 2012, in regards to an employment matter which will result in the Village of Loughheed expending funds in trust to Bennett Jones LLP in the amount of \$16,974.40 less statutory deductions thereof.

CARRIED

093 /12 MOVED by Mayor Smith THAT Council instructs the CAO pursuant to the Court Order of Settlement dated April 4, 2012 to the plaintiff to reflect the employee was terminated without cause and to amend the permanent record of

CARRIED

Land - No Matters to Discuss.

ADJOURNMENT:

094 /12 MOVED by Mayor Smith THAT Council adjourn the meeting at 11:07 PM.

CARRIED

CEO (Mayor), Debra Smith

CAO, Alan Parkin