



Village of Lougheed  
Regular Council Meeting

A regular Council meeting was held in Council Chambers at 7:00 PM on Thursday, January 12, 2012.

**MEMBERS  
PRESENT:**

Mayor Smith, Deputy Mayor Losness, Councillor Cherowka, Councillor Thompson and Councillor Cameron.

**OTHERS  
PRESENT:**

CAO Alan Parkin, Holly Bovencamp and Kim Martin were also present.

**CALL TO  
ORDER:**

Mayor Smith called the meeting to order at 7:05 PM.

**CHANGES TO  
AGENDA:**

No Changes to Agenda.

**ADOPTION OF  
AGENDA:**

001 /12 MOVED by Councillor Cherowka THAT Council accepts the Agenda as presented.

**CARRIED**

**ADOPTION OF  
MINUTES:**

The Minutes of the December 8, 2011 Regular Council Meeting were presented for Council's review.

002 /12 MOVED by Councillor Thompson THAT the Minutes of the December 8, 2011 Regular Council Meeting be approved as presented.

**CARRIED**

The Minutes of the December 1, 2011 Special Council Meeting were presented for Council's review.

003 /12 MOVED by Councillor Cherowka THAT the Minutes of the December 1, 2011 Special Council Meeting be approved as presented.

**CARRIED**

*Dm* CEO

*A* CAO



Village of Loughheed  
Regular Council Meeting

**BUSINESS ARISING  
OUT OF MINUTES:**

Joe Cameron was sworn in as Councillor.

**PUBLIC**

**HEARING:** No Public Hearing.

**DELEGATIONS:**

**004 /12** MOVED by Councillor Thompson THAT Council accepts Holly Bovencamp and Kim Martin's presentation on behalf of the Loughheed Beautification Committee as information.

**CARRIED**

**005 /12** MOVED by Councillor Cameron THAT Council accepts Holly Bovencamp's presentation on behalf of the Flagstaff Family and Community Services request for rental space as information.

**CARRIED**

Holly Bovencamp and Kim Martin left Council Chambers at 7:56 PM.

**BY-LAWS:**

**006 /12** MOVED by Councillor Thompson THAT Council table proposed Bylaw 720/12 the Master Rates Bylaw, pending feedback from all of Council.

**CARRIED**

**007 /12** MOVED by Councillor Cherowka THAT Council table proposed Bylaw 721/12 the Wastewater Bylaw, pending feedback from all of Council

**CARRIED**

**FINANCE:**

**008 /12** MOVED by Councillor Thompson THAT Council approves the December 2011 Financial Statement Overview as information.

**CARRIED**

**OLD**

**BUSINESS:** No Old Business.

*Dm* CEO

*A* CAO



**Village of Loughheed**  
**Regular Council Meeting**

**COUNCILLOR  
REPORTS:**

**Mayor's/ Councillor Calendar** was presented for Council's review.  
**Flagstaff Intermunicipal Partnership** - Amending of the Terms of Reference for the group. The Town of Sedgewick sent a letter stating that they rescind their previous motion and that they approve the amended Terms of Reference.

**009 /12** MOVED by Councillor Cameron THAT Council approves the Flagstaff Intermunicipal Partnership Terms of Reference.

**CARRIED**

**010 /12** MOVED by Councillor Thompson THAT Council approves an internal change order process for expenses incurred outside the original project budget for the implementation of the Flagstaff Regional Water Operators Consortium, seeking direct approval from each municipality.

**CARRIED**

**Flagstaff Emergency Services** - Meeting held December 6, 2011. Discussed was: Regional service report from September to November 2011 was reviewed. PowerPoint presentation on the proposed Fire Agreement was presented by a member of the CAO group, discussion had about development of mutual aid agreements, shared operating costs, consistent reimbursements for call-outs from Villages and Towns, operating funding caps for Level 1 and Level 2 services; Regional Fire Chief - not a new position just a title change.



**011 /12** MOVED by Mayor Smith THAT Council approve an extension of the current Flagstaff Regional Fire Services Agreement until December 31, 2012, and further that any amendments approved to the agreement be retroactive to January 1, 2012.

**CARRIED**

**012 /12** MOVED by Councillor Cherowka THAT Council appoints Councillor Cameron to the Trail of the Buffalo and Battle River Alliance for Economic Development organizations. With appointment being effective immediately.

**CARRIED**

**013 /12**

 CEO  
 CAO

MOVED by Councillor Thompson THAT Council changes the Thursday, February 9, 2012 Regular Council Meeting to Wednesday, February 8, 2012 at 7:00 PM.

**CARRIED**



Village of Lougheed  
Regular Council Meeting

**Battle River Alliance for Economic Development - Business Investment Attraction & Retention.** Operations Plan - Ensure member businesses are aware of appropriate trade shows; develop a BRAED Ambassador program; Solicit interest in BRAED reverse Trade Show for next year. Year to Date Achievements: review of community specific efforts that are currently underway or contemplated in the Region. Report that will outline potential of increasing Chinese investment and trade opportunities. Business Link has agreed to extend three "Local Trade Show Selling" seminars.

**Lougheed Library Board - Meeting held January 9, 2012.** Discussed was: Library Municipal Grant; Security System - want to keep the system; Budget - set an interim budget; Employees - \$1.00/hr raise discussed; County Rec Grant - will need to look into the Grant.

**Flagstaff Family and Community Services - Meeting held January 11, 2012.** Discussed was: F.I.R.S.T supper; Nights Alive - will re-advertise if no suitable applicants applied; Good Grief February 21 and April 10, 2012; F.I.R.S.T auction - items are coming in. Need to sell more tickets; Homeless to Harvard -will be presented to the students at Sedgewick School March 16 and in Killam that night.

**Flagstaff Initiative to Relationship & Spousal Trauma - Letter received December 6, 2011.** Letter was in regards to a request for a donation and also to let Council know of the Annual dinner and auction being held on February 4, 2012 in Alliance.

**Lougheed Ag Society - Meeting for either January 23 or 26, 2012.**

**014 /12** MOVED by Councillor Thompson THAT Council accepts the Councillor Reports as information:

**CARRIED**

Deputy Mayor Losness entered Council Chambers at 10:10 PM.

**NEW  
BUSINESS:**

**015 /12** MOVED by Councillor Cameron THAT Council approved the legislative policy LE 001, and LE 002 as revised.

**CARRIED**

**016 /12** MOVED by Councillor Cherowka THAT Council approves Safety Policy SP 001, SP 002, and SP 003.

**CARRIED**

*DM* CEO  
*f* CAO



Village of Lougheed  
Regular Council Meeting

**017 /12** MOVED by Deputy Mayor Losness THAT Council does not approve the 2012 Bylaw Enforcement contract between the Village of Lougheed and NIC.212 Services.

**CARRIED**

**018 /12** MOVED by Councillor Thompson THAT Council instructs the CAO to work with Flagstaff Family & Community Services for office space within the Village.

**CARRIED**

**CORRESPONDENCE:**

**Bylaw Services Report for November 2011** - November 17, 2011 patrol, no complaints, suggestion made to have Public Works keep track of vehicles parked on the streets during the winter, then the Enforcement Officer could speak with the owners.

**Battle River School Division** - New Release in regards to the 2011-2012 budget for the school year. The School Division is predicting a deficit free operating budget. This comes as a result of significant changes and reductions.

**Government of Alberta** - Letter received December 13, 2011. Letter was in regards to hours of work regulations for Fire Fighters. Letter stated that according to employment standards regulations an employee can only work 12 consecutive hours in a working day. The letter also went on to indicate that there could be potential changes to the Employment Standards Regulation. Also input was requested from any stakeholder.

**019 /12** MOVED by Councillor Thompson THAT Council instructs the CAO to write a letter to Alberta Human Services in regards to Fire Fighter Hours and Employment Standards. The letter is to indicate that Village of Lougheed Council feels that an exemption for volunteer municipal fire services from existing hours of work and daily overtime provisions should be considered.



**CARRIED**

**Enbridge Northern Gateway Pipelines** - Letter received December 13, 2011. Letter was requesting the Village of Lougheed's support of the Northern Gateway project.

**020 /12**

MOVED by Deputy Mayor Losness THAT Council instructs the CAO to provide a letter of support to the Enbridge Northern Gateway Pipelines project.

**CARRIED**

 CEO  
 CAO

**FORTIS Alberta** - Letter dated December 19, 2011 was received. Letter was in regards to the 2012 Distribution Tariff (DT) Rates.



**Village of Lougheed**  
**Regular Council Meeting**

**Olson Construction & Consulting Services Ltd. - 2008 Street Improvements** - Letter dated November 7, 2011. Letter was in regards to an outstanding account with the Village of Lougheed.

021 /12

MOVED by Deputy Mayor Losness THAT Council instructs the CAO to send a letter to Olson Construction & Consulting Services Ltd. indicating the Village will not pay the outstanding balance on the account for the 2008 project.

**CARRIED**

**Government of Alberta - Alberta Transportation - TRAVIS** - Letter received December 6, 2011. Letter was in regards to the provincial/municipal oversize vehicle permitting system. The TRAVIS Multi-Jurisdiction is now available to provide permitting support to all municipalities in Alberta.

**Battle River Watershed Alliance** - Letter was in regards to a Drought and Watershed Management workshop scheduled for February 29, 2012 in Forestburg.

**Government of Alberta** - Letter received December 22, 2011. Letter was from Municipal Affairs. The letter spoke about Municipal Affairs working with Communities to strengthen them. Letter also stated the Minister Griffiths is planning on visiting many Communities within Alberta in the coming months.

**Flagstaff County** - Letter received December 22, 2011. Letter was in regards for funding for Cemeteries. The Flagstaff Cemeteries Assistance Grant will be available January 2012. The grant is available to public cemeteries within Flagstaff County.



**Government of Alberta** - Information Bulletin dated December 22, 2011. Information Bulletin was in regards to an incident near Lougheed on July 10, 2010. The fine will be used to provide Flagstaff County with household hazardous waste bins.

**Alberta Municipal Affairs - 2009 Municipal Sponsorship Program** - Letter received January 3, 2012. Letter was in response to a letter sent by Town of Killam in regards to project description amendment for the Flagstaff Food Bank project.

**Flagstaff Initiative to Relationship & Spousal Trauma** - Letter received December 6, 2011. Letter was in regards to a request for a donation and also to let Council know of the Annual dinner and auction being held on February 4, 2012 in Alliance.

**CAO Report** - CAO provided a list of meetings that he will be attending in the months of January and February.

**Flagstaff County Recreation Grant** - The Village of Lougheed will have application forms available for groups. The Village of Lougheed will no longer receive Flagstaff County Recreation funds and distribute them. Groups and organizations must apply directly to Flagstaff County.

 CEO  
 CAO



**Village of Lougheed**  
**Regular Council Meeting**

**022 /12** MOVED by Councillor Thompson THAT Council instructs the CAO to decline payment to JK Engineering on invoice dated January 12, 2012.

**CARRIED**

**023 /12** MOVED by Councillor Thompson THAT Council accepts the Correspondence as information.

**CARRIED**

**CONFIDENTIAL  
ITEMS:**

**024 /12** MOVED by Deputy Mayor Losess THAT Council move in camera at 10:40 PM to consider legal matters in accordance with the provisions of Section 17, of the Freedom of Information and Protection of Privacy Act (FOIP) R.S.A. 2000, Chapter F-25, as amended.

**CARRIED**

**025 /12** MOVED by Councillor Thompson THAT Council move out of camera at 11:07 PM.

**CARRIED**

**026 /12** MOVED by Deputy Mayor Losness THAT Council maintain in confidence any In Camera discussions and details of the discussion pursuant to Section 17 of FOIP.

**CARRIED**

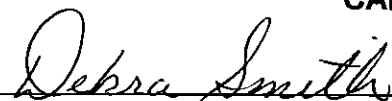
**027 /12** MOVED by Councillor Cameron THAT Council instructs the CAO to pay a further \$1,500.00 plus GST to T & S Contracting as full payment for all work done at 46 Sifton Crescent upon proof of payment from all suppliers and confirmation that no lien has been placed on the property.

**CARRIED**

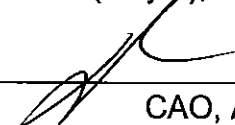
**ADJOURNMENT:**

**028 /12** MOVED by Mayor Smith THAT Council adjourn the meeting at 11:13 PM.

**CARRIED**



CEO (Mayor), Debra Smith



CAO, Alan Parkin