



Village of Loughheed
Regular Council Meeting

A regular Council meeting was held in Council Chambers at 7:00 PM on Thursday, December 8, 2011.

**MEMBERS
PRESENT:**

Mayor Smith, Deputy Mayor Losness, Councillor Cherowka and Councillor Thompson.

**OTHERS
PRESENT:**

CAO Alan Parkin, Jennifer Fossen, Vice Chair and Muriel Fankhanel, Chair from the Trail of the Buffalo were also present.

**CALL TO
ORDER:**

Mayor Smith called the meeting to order at 7:00 PM.

**CHANGES TO
AGENDA:**

New Business

11.5 Office hours through holiday season

Correspondence

12.11 Battle River School Division - News Release

**ADOPTION OF
AGENDA:**

MOVED by Deputy Mayor Losness THAT Council accepts the Agenda as revised.

CARRIED

MINUTES:

The Minutes of the October 13, 2011 Regular Council Meeting and the October 27, 2011 Organizational Meeting were presented for Council's review.


MOVED by Councillor Thompson THAT the Minutes of the October 13, 2011 Regular Council Meeting and the October 27, 2011 Organizational Meeting be approved as presented.

CARRIED

**PUBLIC
WORKS:**

No Public Works.

 CEO

 CAO



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**BUSINESS ARISING
OUT OF MINUTES:**

Flagstaff County Economic Development Strategic Plan - No response.

**PUBLIC
HEARING:**

No Public Hearing.

DELEGATIONS:

MOVED by Councillor Cherowka THAT Council accepts the Trail of the Buffalo's presentation as information.

CARRIED

BY-LAWS:

No By-Laws.

FINANCE:

MOVED by Deputy Mayor Losness THAT Council accepts the Financial Report as information.

CARRIED

**OLD
BUSINESS:**


No Old Business.

**COUNCILLOR
REPORTS:**

Mayor Smith - Flagstaff Inter-Municipal Partnership Committee - Consultant for the Water Operators Consortium was selected; Terms of Reference were presented with amendments; Project updates presented to Committee. Mayor Smith provided a verbal report on Flagstaff Emergency Services and MEP Review.

Deputy Mayor Losness - Flagstaff Regional Solid Waste Management Association - Organizational Meeting held; New rates for 2012 no budget until February - March 2012; Some changes to transfer site fee schedule. Deputy Mayor Losness provided a verbal report on Battle River Alliance for Economic Development.

 CEO

 CAO



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Councillor Cherowka Flagstaff Regional Housing Group - December 16 lodge is having tea and bake sale and staff will be having supper with residents; Operational review of Flagstaff Regional Housing was completed by Annamarie Hamilton and Darlene Orsten; An assessment & seniors housing study done by the IBI group and paid for by the County. Flagstaff Regional Housing Group signed an agreement with Bethany Group, which can be terminated at any time. Loughheed Library - Still waiting for funds from the Village; Fun day at the Arena was well attended; Photocopying prices are increasing; Playschool will not be going to the Library over the winter.

**NEW
BUSINESS:**

MOVED by Councillor Losness THAT Council approves entering into an Intermunicipal Subdivision & Development Appeal Board agreement with Flagstaff County and communities within Flagstaff County.

CARRIED

MOVED by Councillor Thompson THAT Council directs the CAO to proceed with option #2. Funds in the amount of \$268,000.00 to be debited from the General Account and applied accordingly. \$122,000.00 to loan at ATB Financial loan account #20071849100, and \$146,000.00 to be allocated to infrastructure reserve.

CARRIED

MOVED by Councillor Cherowka THAT Council approves entering into a Safety Codes Agreement with Superior Safety Codes Inc. of Edmonton for the period December 2011 to December 31, 2013.

CARRIED

MOVED by Deputy Mayor Losness THAT Council approves the holiday Office hours, with the Office being closed Tuesday, December 27, 2011.

CARRIED

CORRESPONDENCE:

Trail of the Buffalo - Annual General Meeting was held November 24, 2011. Discussed was: Election of Officers; Marketing Committee - working on making timely decisions for promotional material, etc.; Operations Committee - review of operational functions; Year End Financial Statement were presented for review; Next meeting January 21, 2012.

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Flagstaff Initiative to Relationship & Spousal Trauma - Meeting held November 7, 2011. Discussed was: Susie Vanderlip presentation was well worth the money spent. Looking to bring Susie Vanderlip back or something similar; Definitions of the criteria for the Gail Watt Scholarship have been developed; All communities have signed on for the Community Resource Officer - contract extension; Policy update - Long term service awards; New board members - suggested that Blanche Nelson be asked to sit on FIRST/VS Board; FIRST Auction - February 4, 2012 in Alliance;

Elections Alberta - Letter Received November 16, 2011. Letter was in regards to complaints received by Elections Alberta regarding the possible contributions that have been made by some Municipalities.

CAO Report - Project Updates - Attended the Municipal Emergency Management Review; Met with members from Telus to arrange for phone service to Subdivision and new lift station and general cellular coverage within the Village; Met with Fire Chief to discuss 2012 budget; Upcoming Activities - December 13 - Nomination Day for by-election, December 27 - Village Office Closed.

CAO Meeting Notes - Meeting held November 8, 2011. Discussed was: Fire Service Agreement; Flagstaff Regional Subdivision & Development Appeal Board; Flagstaff Intermunicipal Assessment Review Board; Regional Bylaw Enforcement Officer.

Parents for Fun in Flagstaff - Request for Letter of Support. Letter received via E-mail on November 24, 2011. Requested a letter of support from the Village for the program.

MOVED by Councillor Cherowka THAT Council directs the CAO to send a letter of support for their C.I.P grant application to Parents for Fun in Flagstaff.

CARRIED

Battle River Watershed Alliance - Watershed Management Planning Process information sheet. There is also a membership form.

Telus - Information on Phone Service - E-mail received on November 28, 2011. Information provided was that the servicing of Sifton Crescent should be completed by year end and Telus will begin to investigate the cellular coverage within the Village.

Lougheed School Council - Letter received November 30, 2011. Letter was in regards to Virtual Learning Proposal at the Lougheed School. The School is looking for donations to assist in the purchase of netbooks (laptops).

 CEO
 CAO

Battle River Alliance for Economic Development - Newsletter for November 2011. Articles include: Youth Entrepreneurship and Engagement Task Team Notes; Marketing & Communications Task Team Notes; Trade Corridor Development Task Team Notes; Business & Investment Task Team Notes.



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Battle River School Division - News Release. Cheryl Smith is the Acting President for Alberta School Board Association. Cheryl is also the Chair for the BRSD Board of Trustees and will continue in that role with the assistance of Vice-Chair Doug Bowie.

**CONFIDENTIAL
ITEMS:**

MOVED by Deputy Mayor Losness THAT Council go "In Camera" at 9:35 PM.

CARRIED

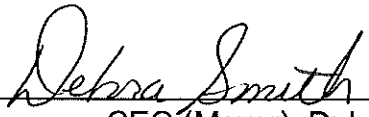
MOVED by Councillor Thompson THAT Council go "Out of Camera" at 9:54 PM.

CARRIED

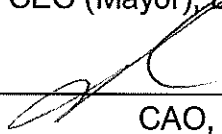
ADJOURNMENT:

MOVED by Mayor Smith THAT Council adjourn the meeting at 9:55 PM.

CARRIED



CEO (Mayor), Debra Smith



CAO, Alan Parkin