



Village of Lougheed
Regular Council Meeting

A regular Council meeting was held in Council Chambers at 7:00 PM on Thursday, November 10, 2011.

**MEMBERS
PRESENT:**

Mayor Smith, Deputy Mayor Losness, Councillor Cherowka, and Councillor Thompson.

**OTHERS
PRESENT:**

CAO Alan Parkin was also present.

**CALL TO
ORDER:**

Mayor Smith called the meeting to order at 7:01 PM.

**CHANGES TO
AGENDA:**

Additions

Correspondence

15.8 2011 Municipal Rec/ Tourism Grant

15.9 Eastlink Service

15.10 Watershed Workshops

Deletions

Adoption of Minutes

3.1 Thursday, October 13, 2011 Regular Council Meeting

3.2 Thursday, October 27, 2011 Organizational Meeting

**ADOPTION OF
AGENDA:**

Moved by Councillor Thompson THAT Council accepts the Agenda as revised.

CARRIED


MINUTES:

No Minutes

**PUBLIC
WORKS:**

4.1 Sewer Backup. CAO to develop a Bylaw.

 CEO

 CAO



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**PUBLIC
HEARING:**

No Public Hearing.

DELEGATIONS:

No Delegation.

BY-LAWS:

No By-Laws.

FINANCE:

No Finance Report.

**OLD
BUSINESS:**

No Old Business.

**COUNCILLOR
REPORTS:**

13.1 Mayor Smith - Flagstaff Inter-Municipal Partnership Committee - Water Operators Consortium - recommended to hire ISL as the engineers. There is a grant to cover this cost. Terms of reference were accepted as amended. Strategic Plan Update - Leslie Heck will come to council to review the FIP strategies. Flagstaff Regional Subdivision and Appeal Board - Lawyers are reviewing the agreement and bylaw, will be at January's meeting for approval. CAO meeting notes submitted. Medical Recruitment and Retention committee minutes were submitted.


13.2 Mayor Smith - Parkland Regional Library - Budget of \$7.07 per capita has been set. Waiting for all municipalities to agree. The PRL executive committee is in the process of reviewing financial reserves to determine function and minimum and maximum dollar amounts. Next general board meeting is November 17, 2011.

13.3 Deputy Mayor Losness - No Report.

13.4 Councillor Cherowka - Provided a verbal report from Flagstaff Regional Housing Group.

13.5 Councillor Thompson - No Report.

 CEO

 CAO



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**NEW
BUSINESS:**

14.1 a) MOVED by Deputy Mayor Losness THAT Council sets the date for By-Election as January 10, 2012.

CARRIED

b) MOVED by Councillor Thompson THAT Council sets nomination day for Village of Lougheed By-Election as December 13, 2011.

CARRIED

c) MOVED by Councillor Cherowka THAT Alan Parkin be appointed as returning officer for the By-Election.

CARRIED

14.2 MOVED by Councillor Cherowka THAT Council appoints Alan Parkin as Chief Administrative Officer for the Village of Lougheed, under the terms of the Hardisty/ Lougheed Shared Administrative Services Agreement of November 1, 2011.

CARRIED

14.3 MOVED by Deputy Mayor Losness THAT Council directs the CAO to proceed with drafting a letter under the Mayors signature to all groups, charging 50% of any outstanding amount overdue for 2011 and refunding those money owed to groups.

CARRIED

14.4 MOVED by Councillor Thompson THAT Council approves maintaining the Electric Distribution Franchise Fee with FORTIS Alberta at 5% for 2012.

CARRIED

14.5 MOVED by Councillor Cherowka THAT Council directs the CAO to proceed with options #1, #2, and #3 for an increase in accidental insurance cost of \$372.32 to a total of \$520.00/ year for 2012. This premium to be budgeted into 2012.

CARRIED

CORRESPONDENCE:

DLm CEO

15.1 Flagstaff Food Bank - Christmas Sharing Program. Letter received October 27, 2011. Donations may be dropped off December 5-9, 2011 at the Old Food Town Store in Killam. Volunteers are needed December 12-16.

GP CAO



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15.2 Flagstaff Regional Solid Waste Management Association - Letter received October 14, 2011. Letter was in regards to Community Paper Recycling. Letter gave insight on cost of having a paper recycling program.

MOVED by Councillor Thompson THAT Council agrees to have Flagstaff Regional Solid Waste Management Association proceed with Scenario #2, which is to have paper recycling bins placed in the larger communities and have a \$1.00 per capita per year charge to all municipalities.

CARRIED

15.3 Town of Sedgewick - Letter received November 7, 2011. Letter was in regards to the Community Paper Recycling Proposal. Letter stated that the Town of Sedgewick supports Flagstaff Regional Solid Waste Management Association in the Community Paper Recycling Program. Also, the Town of Sedgewick also approves the placement of bins in larger communities at the cost of \$1.00 per capita per year.


15.4 Town of Sedgewick - Letter received November 1, 2011. Letter was in regards to the Parkland Regional Library 2012 budget.


15.5 Town of Sedgewick - Letter received November 1, 2011. Letter was in regards to Regional Economic Development Action Plan. Letter stated that the Town of Sedgewick has some suggestions for initiatives. They are: Tourism - need to attract tourist to area, need to get business to work together on developing "package deals". Seniors housing - increase demand, need to seek out private developers to assist out communities. Marketing/ Communication Plan for the Flagstaff Region - seek entrepreneurs and assist with encouragement and development of services that are beneficial to the area.

15.6 Trail of the Buffalo - Letter dated October 21, 2011. Letter was in regards to the 2011/2012 membership. Annual General meeting will be on November 9, 2011 in Coronation. Fees will be \$157.50 for the Village of Loughheed for the 2011/2012 year. Next meeting will be December 13, 2011 at the County of Paintearth office. CAO will invite Trail of the Buffalo to Council meeting.

15.7 Restorative Justice Week 2011 - November 13 - 20, 2011 is restorative justice week. There was a proclamation for Mayor Smith to sign.

15.8 2011 Municipal Recreation/ Tourism Areas Program - Letter received November 8, 2011. Letter was in regards to a grant that the Village applied for. The grant funds will be direct deposited into the Village Account.

 CEO

 CAO



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15.9 Eastlink Service - Letter received November 8, 2011. Letter was in regards to Eastlink Service. Eastlink will discontinue service as of November 30, 2011. The letter provided the names of satellite providers in the area for those that use Eastlink services.

15.10 Battle River Watershed Workshop - Email received November 3, 2011. E-mail was in regards to upcoming workshop dates.

**CONFIDENTIAL
ITEMS:**

No Confidential Items.

ADJOURNMENT:

MOVED by Mayor Smith THAT Council adjourn the meeting at 9:30 PM.

CARRIED

A handwritten signature in blue ink that reads "Debra Smith".

CEO (Mayor), Debra Smith

A handwritten signature in blue ink that appears to be "Alan Parkin".

CAO, Alan Parkin